# Strategic Preparation for Interviews

Career Lab



### Welcome back!

- September 1<sup>st</sup> First Company Presentation
- September 16<sup>th</sup> David Ohrvall Case Interviewing
- September 17<sup>th</sup> Company Presentation Day
- September 18<sup>th</sup> MBA Networking Forum
- September 23<sup>rd</sup> to 26<sup>th</sup> National Black MBA Conference
- October 12<sup>th</sup> to 16<sup>th</sup> Career Week
- November 10<sup>th</sup> First Resume Drop
- January 5<sup>th</sup> First interviews for IB
- January 13<sup>th</sup> First interviews for all

#### Check CMC Connect daily!

Stay current with the MBA Events Outlook calendar. Key dates will be included soon. Recruiting events are updated continuously.



Great

job!

### Trivia!

How many people have written at least two 'thank you' emails after the Networking Forum?



# Today's agenda

- Welcome BCC Consultants!
- Mock interview
- Mock interview debrief
- Common questions & STAR
- Interview prep best practices
- Q&A



# Mock interview





### Mock interview debrief

- Which question(s) was answered well?
- Could you discern a style or format to the responses?
- What type of answer do you think the interviewer prefers?
- Why do you think it's important to have a format?



# Importance of preparation



### Start early

Interviewing is a learned-skill and takes significant practice



### Development of stories

Use your resume bullets to help you craft your answers



### Get done early

The more you do now, the more company-specific research you can do closer to interview time



# 3 types of questions

#### General

- Why do you want to work at our organization?
- What are your three top skills?
- How would your classmates describe you?

#### Behavioral

- Tell me about a time when you motivated a group of people?
- Give me an example of when you used data to make a decision?
- When did you encounter an unforeseen problem?

#### Case

- How many Uber drivers are in NYC driving right now?
- Would you launch X product in Y circumstances?
- What is the NPV given XYZ...



# Bulleted approach can work well

### What are your strengths?

My 3 key strengths are 1,2,3; let me share with you an example of when I demonstrated those strengths...

## Why would you like to join our firm?

There are many reasons; however, here are my top 3: 1,2,3.

### Why should we hire you?

Well, that's a fair question and I know that you've spoken with many of my talented classmates. However, let me provide you with 2 reasons I'm differentiated from the other individuals you've spoken with: 1,2.



# Most interview questions are behavioral

- <u>Tell me</u> about a time when you dealt with ambiguity.
- <u>Give me</u> an example of a time when your supervisor was wrong and how you handled it.
- <u>Tell me</u> about a time when you worked with a team lacking a clear leader and the team was having a hard time meeting its goals and objectives? What did you do? What was the outcome? What did you learn?
- <u>Describe a situation</u> in which you had to influence a peer to cooperate with you. What was your approach?
- Walk me through a situation in which you had to do research and analyze the results of a project.
- <u>Describe a time</u> when you decided you should change your actions or approach in order to respond to the needs of a situation.
- <u>Tell me about a time</u> when you had to re-write the rules.
- <u>Tell me about a time</u> when you made a bad decision.

Prior action informs future action



### The framework for STAR

- 1.5-3 minute response
- S Situation What happened and why did it prompt action?
- T Task What was the specific problem or challenge?
- A Action (3x)– How did you overcome this challenge?
- R Result What was the outcome? How can you quantify this?

S/T 20% of response

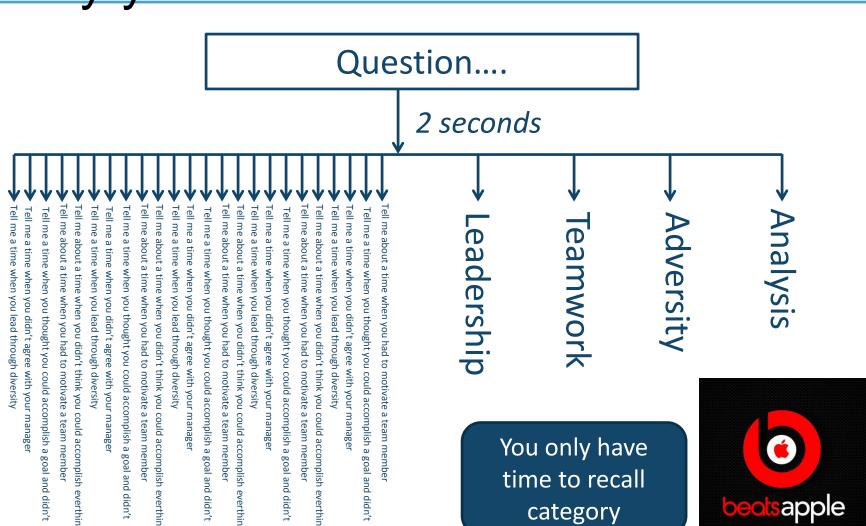
A - 60% of response

R - 20%

Sound similar to resume PAR?



# Why you need to think like Beats





# Therefore, create categories

Initiative

Leadership

Problem-solving?

Creativity / Innovation

Collaboration

Communication Overcoming obstacles

Dealing with ambiguity

3 STAR stories for each category (seriously)



# So how should you prepare?



Professional Training & Consulting Building Montana's Factors<sup>ass</sup>

#### **Behavioral Interview Questions**

#### AMBITIO

- Give an example of an important goal that you've set in the past. Tell us about your success in reaching that
  goal.
- How many hours a day do you put into your work? What are your organizational skills at work?
- Tell us about a time when a job had to be completed and you were able to focus your attention and efforts to
  get it done.
- Tell me about a time when you showed initiative and took the lead on a team project.
- Tell us about a time when you demonstrated too much initiative and what was the result?

#### TEAMWORK/INTERPERSONAL

- Tell me about a time who role and how did you
- ◆ Describe your invol
- ♦ Describe a team of this?
- ◆ Give an example task.
- Tell us about a work exp overcome any difficulties th
- When was the last time you have
- ♦ What would your coworkers or st
  munications with them?

#### CHANGE MANAGEMENT/MULTI

- How many projects do
- Have you ever had?
   If you was the result?
- ◆ When was the 
   ◆ Which of your jo
- ♦ Tell us about a time that? How did you handle that?
- By providing specific example to us how you can adapt to yof people, situations and/or work environments.

#### PROBLEM SOLVING/ANALYTICAL

- Tell us about a time you did something completely different from the plan and/or assignment. Why did you do this? What was the result?
- Tell us about a time when you had to analyze information and make a recommendation. Were you successful with that recommendation?
- Give us an example of when you identified potential problems and resolved the situation before it became more serious.
- What are some of the problems you have faced, such as between one department and another, between you and your peers, etc. How did you recognize the problems and how were the problems handled?
- Tell us about a time when you influenced the outcome of a project by taking a leadership role. Give us a specific example of a project and tell how you kept those involved with the project informed in the process.

- Use lists merely as guides
- Search for different types of lists
- Understand the common themes / categories of questions

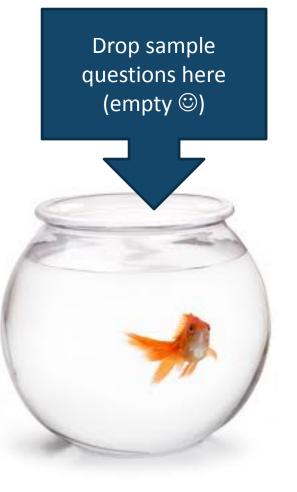
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# What's a great way to practice?



25 unique stories needed



Answer allocation guidance

10% Volunteer

20% UNC-related

60-70%
Prior work
experience
related



# 3 parts of strategic preparation

1

#### Know yourself

- Career Action Plan
- Identify your strengths, skills, and knowledge
- Minimize your weaknesses
- Know your resume (everything is fair game!)

2

# Know the research

- Review job description
- Read annual report
- Company: CEO, stock, etc.
- Conduct industry research: players, characteristics, strategies

3

#### How you "fit"

- How are your skills <u>transferable</u> to the target position?
- Provide examples of each major skill category
- Share your key strengths and alignment with role



# Interview etiquette

Start and end with the golden smile



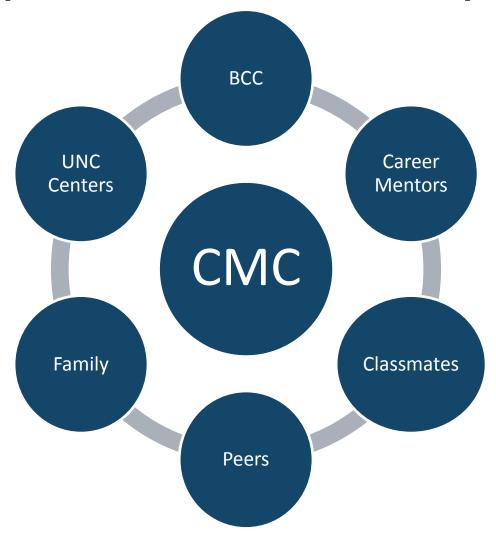
Use that firm handshake

Be cognizant of friendly body posture

Show enthusiasm and gratitude

Always stay in role

# Many options available for practice





### Want more resources?

- Check out Canvas Interview section!
- Also includes some function-specific

