# Career Success Series: Off-campus search

Bryce Parrish & Mike Schmidt

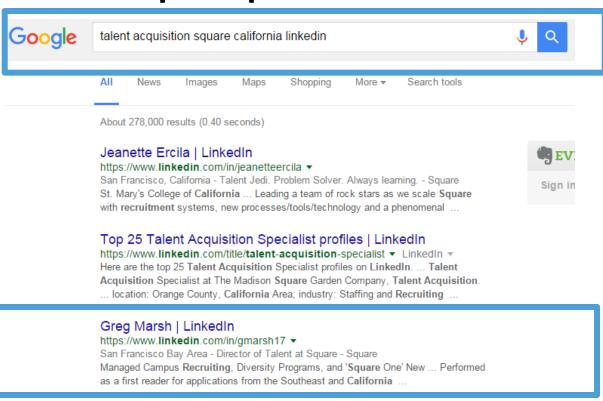


#### **Agenda**

- Ask questions
- Find people / contacts
- Find sponsorship
- Create tracker
- Learn to network
- Upcoming events / info



#### Find people



#### Talent Acquisition Jobs in San Francisco, CA | LinkedIn

www.linkedin.com > Jobs > Talent Acquisition Jobs | LinkedIn ♥ Apply to 582 Talent Acquisition jobs in San Francisco, CA on LinkedIn. Sign-up ... San Francisco, California (348) · San Mateo, California (75) .... Square's logo ...

#### Mike Humaydan | LinkedIn

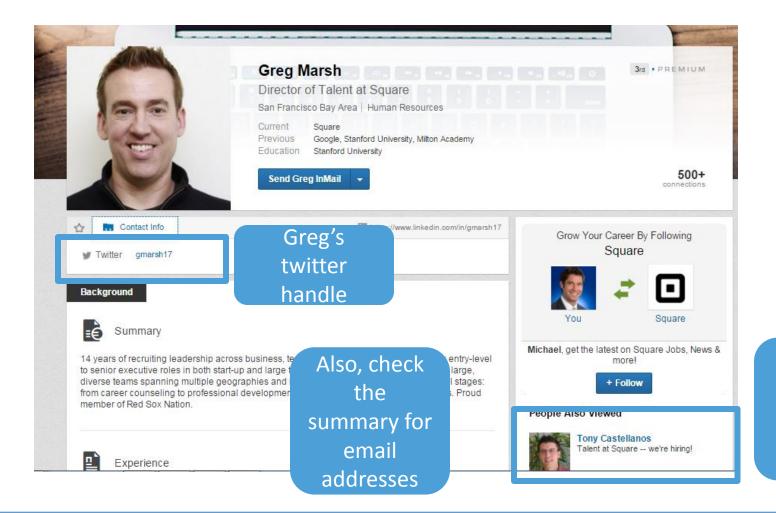
https://www.linkedin.com/in/mhumaydan ▼
San Francisco, California - Talent at Square / Caviar - Square

Square. Technical Recruiter · Square. April 2012 – Present (3 years 10 months)San ...

At Square, our mission is to carry every transaction in a breathtaking way.



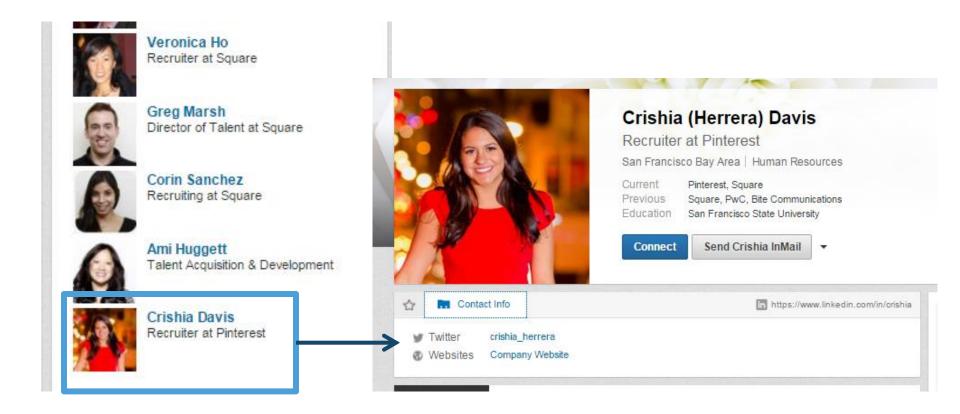
#### Find more people



Find more people

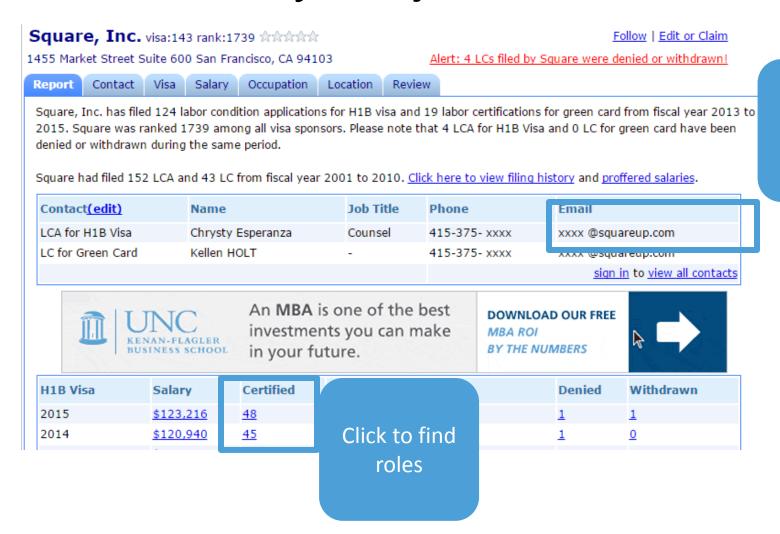


# More people → more companies





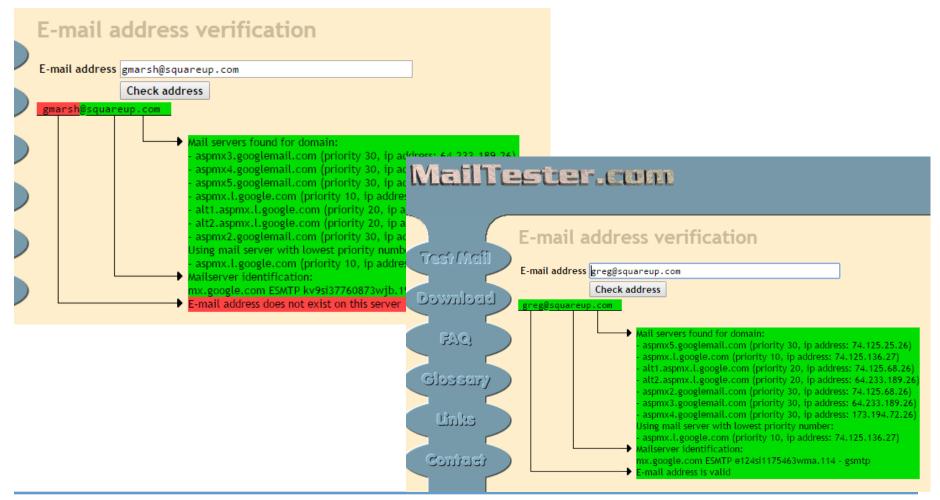
# Head to myvisajobs.com



Likely email address format



#### Head to mailtester.com





#### 5 places to find email addresses

- 1. CMC Connect
- Alumni databases
- 3. Emails4Corporations
- 4. Email-format.com
- 5. LinkedIn profile
- 6. Myvisajobs.com

Tivo had filed 78 LCA and 25 LC from fiscal year 2001 to 2010. Click here to view filing history and proffered salaries.

| Contact <u>(edit)</u> | Name          | Job Title             | Phone         | Email          |
|-----------------------|---------------|-----------------------|---------------|----------------|
| LCA for H1B Visa      | Debra Severin | Hr Operations Manager | 408-914- xxxx | xxxx @tivo.com |
|                       |               |                       |               |                |

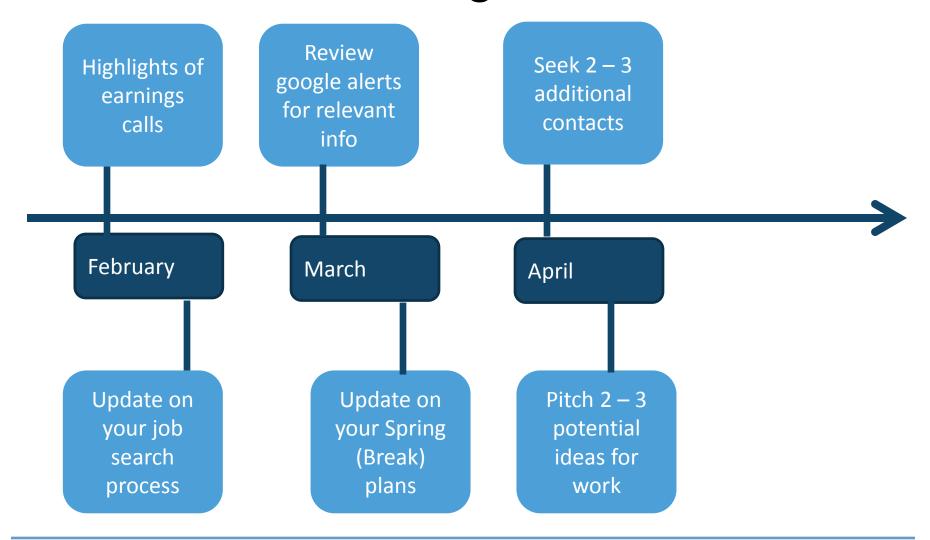


#### 5 minute review

- 1. Searched google
- 2. Found Greg Marsh
- 3. Checked myvisajobs
- 4. Used mailtester.com
- 5. Sent Greg LI request (and/or email)



#### Sustain networking over time





#### 5 ways to reignite conversations

- 1. Super bowl ad
- 2. Work anniversary
- 3. Baseball spring training
- 4. UNC Kenan-Flagler spring break
- 5. Earnings reports



# Structure your networking calls

- How's your day going?
- I recognize we only have 15 20 minutes, so I've prepared a few questions in advance
- Ask personal background/connection question
- Ask two concepts from 'recent news' on website
- Ask two concepts from google alerts
- Share an example trend from previous call; ask for insights
- Ask question about projects
- Transition into hiring process, timeline, and network



# Expand your list with your calls

[Example]

"If you were me and developing a targeted list of premier organizations, which three firms would you put on that list and why?



# Get more contacts with your calls

#### [Example]

"This discussion has been extremely valuable to me and I appreciate your time. Could you think of one person inside your firm and one person outside your firm that could share such meaningful insights with me?"



#### Ask for the business in networking calls

#### Near the conclusion of call:

**[Example]** Tell me a little bit more about your firm's typical hiring process.

- When is your hiring cycle (project-based, seasonality, etc)?
- For what type of positions?
- Would you post these positions externally?
- I've thought about a few potential ideas related to your firm; if I sent you an outline, would you be willing to review it?
- If you had 10 extra hours in a week, what would you work on?
   Could I help?
- May I check back with you in a few weeks about potential opportunities?



# 4 sites that you should review daily

- 1. CMC Connect
- 2. Indeed.com
- 3. RelishMBA

Find Resumes

4. MBA-exchange.com

Employers / Post Job

Set-up indeed.com alerts

| indeed                    | what:  | where:                    |           |                     |  |  |
|---------------------------|--|---------------------------|-----------|---------------------|--|--|
| one search. all jobs.     | inh Alle Innoverde annual annu | it state as in            | Find Jobs | Advanced Job Search |  |  |
|                           | job title, keywords or company   | city, state, or zip       |           |                     |  |  |
| My Searches My Jobs       | Alerts Account Resume  |                           |           |                     |  |  |
| Create an amail job alart |  |                           |           |                     |  |  |
| what                      | where  |                           |           |                     |  |  |
| development Associate Rea | l est Raleigh-Durham, NC within  | 50 miles ▼ Create alert » |           |                     |  |  |
|                           |  |                           |           |                     |  |  |



Find Jobs

# Hold for upcoming events

Big Data Career Networking Event Tues, Feb 23, 6-8:30 pm, Business School Carolina MBA Connection Networking Event Wed, Feb 24, 6-8 pm, RTP

#### **Spring Break – Your Networking Events**

Day in the Bay

Fri, Apr 1, Embassy Suites, Burlingame, CA

Day by the Lake

Fri, Apr 8, Embassy Suites, Chicago, IL



# Hold for upcoming workshops

- Career Mentor Info Session Feb 16
- International Student Resources Feb 17
- 2 Hour Job Search Feb 24
- Write Your Own Job Description Mar 30
- Internship Insights Apr 11



#### And how much work will this take?

| Tier | Cos/Tier | Advocates | Com Freq     | Com/month |
|------|----------|-----------|--------------|-----------|
| 1    | 10       | 3         | 1/month      | 30        |
| 2    | 10       | 2         | 1/bi-monthly | 10        |
| 3    | 20       | 1         | 1/quarter    | 7         |



2 Communications per day

12 Hours per week, min

# 3 major things

Don't be too broad

2 Start networking now

3 Keep a positive attitude

